

ATTENDANCE POLICY

Schools and parents should expect students to be in regular attendance, be punctual, be appropriate in their conduct at school, and be responsible for their behavior. There is abundant research that correlates student attendance to higher test scores and the reduction of at-risk behaviors. We also believe a successful attendance policy is a shared responsibility of teachers, parents and students. For these reasons, H.J. Cody High School has established the following attendance policy as a requirement as a portion of the standard for receiving credit. **Note: Daily calls home by our attendance secretary will be made for any unexcused absences.**

- Five (5) absences in any class = teachers must contact home and students will make up the missed time outside regular class hours.
- Eight (8) absences in any class = administration will make contact with home to discuss students absences.
- Twelve (12) absences in any class = parents must meet with administration to discuss student plans to complete that class. Students will be placed on an attendance contract detailing specific requirements concerning attendance.
- Twenty (20) absences in any class = student could be removed after consultation with administration and a grade of NC (no credit) can be given for that class.

School excused absences for field trips and extracurricular activities do not count against a student.

Lates will be dealt with by the teachers individually in consultation with the administrators.